Kazakh National University named after al-Farabi Faculty of Law Educational program in the specialty "Jurisprudence 7M04217" Syllabus (SGUGSRK 6307) Improving Public Administration and public service of the Republic of Kazakhstan Fall semester, 2020 - 2021 academic year

Discipline's code	Discipline's	Indepe	No. of	f hour	s per week		Num	Independ										
	title	ndent work of student s (IWS)	Lect ures (L)		Practical training (PT)		training (PT)		training (PT)		training (PT)		training (PT)		training (PT)		ber of credit s	ent work of student with teacher (IWST)
SGUGSRK 6307	Improving Public Administration and public service of the Republic of Kazakhstan	6	1		2		2		2		5	7						
		Academic																
Form of education	Type of course	Types	of lectu	res Types of practical training		l	Number of IWS	Form of final control										
Full-time	applied-	Problema	atic,				6	Written										
education	theoretical course	analytica	l lecture	e	problems,		U		1			exam						
Lecturer Baimakhanova D.M., Doctor of Law, Professor of the Department of Theory and History of State and Law, Constitutional and Administrative Law																		
e-mail																		
Telephone number	+7 (701) 415 18 1																	

Academic presentation of the course

Aim of course	Expected Learning Outcomes (LO) As a result of studying the discipline the undergraduate will be able to:	Indicators of LO achievement (ID) (for each LO at least 2 indicators)
To form in	LO1. Demonstrate the knowledge gained in the	ID 1.1 Determine the basic and
undergraduates	field of theoretical and methodological	specific principles and methods of
the ability to	foundations of studying the theory and practice	scientific knowledge in the
reveal and	of public administration and civil service in the	development of the theory of public
understand the	Republic of Kazakhstan	administration and public service of
problems and		the Republic of Kazakhstan
main trends in		ID 1.2 Argument the historical
creating an		method of understanding the
effective modern		development of public

aivil convice and		administration and public convice in
civil service and an actual		administration and public service in Soviet Kazakhstan and in the
		sovereign Republic
management structure, as well	LO2. To highlight the essence and meaning of	ID 2.1 Apply conceptual provisions
as the problems	the concept and the specifics of the formation	of the theory of public administration
of forming a	and development of public administration in	as an employee of a state body
compact and	the Republic of Kazakhstan, to analyze the	ID 2.2 Interpret the provisions of the
professional	problems and prospects for the development of	republican legislation in the field of
administration,	the newest republican legislation in this area	public administration in specific
concentrated on		areas
performing the		ID 2.3 Analyze the system and
most important		methods of legal regulation of public
functions of		administration in the Republic of
public		Kazakhstan and foreign countries
administration in	LO3. Demonstrate an understanding of the	ID 3.1 Classify the main provisions
all spheres of	specifics and determine the features, concept,	of the theory of civil service, its
society.	theory, legal foundations of the organization,	latest legal foundations and
	the main trends in the development of civil	development trends until 2030
	service in the Republic of Kazakhstan until	ID 3.2 To compare the features of
	2030	the development of legislation on
		civil service and the practice of its
		application at different stages of the
		formation of the institution of civil
		service in the Republic of
		Kazakhstan
		ID 3.3 Differentiate the importance
		of the principle of meritocracy and integrity for the development of civil
		service in the Republic of
		Kazakhstan and foreign countries
	LO4. Apply an analysis of the specifics and	ID 4.1 Illustrate knowledge of the
	characteristics, the main trends in the	specifics of the activities of the
	development of the personnel service of state	authorized body for civil service
	bodies, the problems existing in this area, and	affairs in the Republic of Kazakhstan
	the trends in their solution analyze the	and the personnel service of state
	procedure for entering the civil service, its	bodies
	passage, its termination	ID 4.2 To identify the main
		problems of entering the civil
		service, its passage and the
		development of an official career
		ID 4.3 Assess the main reasons for
		the termination of civil service by
		employees
	LO5. Assess the main trends in the	ID 5.1 Develop analytical studies of
	implementation in practice of legislative	legislation on the legal responsibility
	provisions on the legal responsibility of civil	of civil servants ID 5.2 Explain the grounds for legal
	servants and problems in this area	liability of civil servants
		ID 5.3 Analyze the relationship
		between the legal responsibility of
		civil servants and such a
		phenomenon as corruption
L		F

	LO6. Demonstrate the ability to prepare an overview of the results of the course, summarize them in the form of a scientific essay, presentation, review, scientific research and present argumentation	 ID 6.1 Assess the problems and prospects for the development of public administration and civil service in the Republic of Kazakhstan ID 6.2 Justify proposals for solving 					
		specific problems ID 6.3 To assess the ongoing					
		research in this area in the Republic of Kazakhstan and foreign countries					
Prerequisites	Theory of State and Law; History of state and law of the Republic of Kazakhstan;						
	General History of State and Law; Constitutiona						
	Administrative law of the RK; Administrative re						
Post requisites	Constitutional foundations of the competence an						
	Constitutional mechanism for the protection of c	ivil servants in the Republic of					
	Kazakhstan						
Information	Literature:						
resources	1. The Law of the Republic of Kazakhstan "C						
	2. Turisbek A. State service in the Republic of	•					
	Public Administration under the President of	-					
	3. Uvarov V.N. The theory of public adminis	tration. Textbook Petropavlovsk,					
	2016.						
	4. I.I.Rogov. Commentary on the draft amend						
	Republic of Kazakhstan // Kazakhstanskaya I	-					
	5. V.A. Malinovsky. State power: sustainable development dynamics //						
	Kazakhstanskaya Pravda, 2017, February 13,	no.					
	Internet resources:						
	Mass educational online course "Constitution	al Law of the Republic of					
	Kazakhstan" http://open.kaznu.kz/courses/K	azNU/LAW300/2016_C1/about					

Academic	Academic Behavior Rules:								
policy of the	All students have to register at the MOOC. The deadlines for completing the modules								
course in the	of the online course must be strictly observed in accordance with the discipline study								
context of	schedule.								
university	ATTENTION! Non-compliance with deadlines leads to loss of points! The deadline of								
moral and	each task is indicated in the calendar (schedule) of implementation of the content of the								
ethical values	curriculum, as well as in the MOOC.								
	Academic values:								
	- Practical trainings/laboratories, IWS should be independent, creative.								
	- Plagiarism, forgery, cheating at all stages of control are unacceptable.								
	- Students with disabilities can receive counseling at e-mail <u>dina_405@mail.ru</u>								
Evaluation and	Criteria-based evaluation:								
attestation	assessment of learning outcomes in relation to descriptors (verification of the								
policy	formation of competencies in midterm control and exams).								
	Summative evaluation: assessment of work activity in an audience (at a webinar);								
	assessment of the completed task.								
CALEND	AR (SCHEDULE) THE IMPLEMENTATION OF THE COURSE CONTENT:								
wee Tonic nar									

wee	Topic name	LO	ID	am	Max	Form of	The		
ks				ou	imu	Knowled	Form of the		
				nt	m	ge	lesson		
				of	scor	Assessm	/ platform		
				ho	e	ent			

				urs			
	Module 1 Theory, legal foundations, p	roblems	and trends	in the	e develo	pment of p	oublic
	administration in						
1	L1. Theoretical and methodological foundations for studying the theory and practice of public administration and public service in the Republic of Kazakhstan.	LO1	ID 1.1	1			Video lecture in MS Teams
1	PT1. Define the principles and methods of scientific knowledge in the development of the theory and practice of public administration and public service in the Republic of Kazakhstan.	LO1	ID 1.1	2	8	Analysis	Webinar in MS Teams / ZOOM
2	L2. The history of the formation of the practice of public administration and public service in Kazakhstan during the Soviet period and in a sovereign state.	LO1	ID 1.1 ID 1.2	1			Video lecture in MS Teams
2	PT2. Illustrate the formation of public administration and civil service in the Republic of Kazakhstan in the 70s - 2000s.	LO1	ID 1.1 ID 1.2	2	8	Analysis	Webinar in MS Teams / ZOOM
3	L3. The concept of public administration: theory, legal foundations, problems and development trends in the Republic of Kazakhstan.	LO2	ID 2.1 ID 2.2	1			Video lecture in MS Teams
3	PT3. Justify public administration in the RK: theoretical and legal foundations.	LO2	ID 2.1 ID 2.2	2	8	Analysis	Webinar in MS Teams / ZOOM
3	IWSP1 Consultation on the implementation of IWS1						Webinar in MS Teams
3	IWS1. Functional and organizational structure of public administration in the Republic of Kazakhstan: the main trends in the development of legislation.	LO2 LO6	ID 2.2 ID 2.3 ID 6.1 ID 6.2 ID 6.3		30	Logic task	Webinar in MS Teams / ZOOM
4	L4. System and legal regulation of public administration in the Republic of Kazakhstan.	LO2	ID 2.2 ID 2.3	1			Video lecture in MS Teams
4	PT4. Compare the elements of the public administration system in Kazakhstan.	LO2	ID 2.2 ID 2.3	2	8	Analysis	Webinar in MS Teams / ZOOM
5	L5. Public administration system in foreign countries: experience, problems, development trends.	LO2	ID 2.2 ID 2.3	1			Video lecture in MS Teams
5	PT5. Compare the main models of public administration in foreign countries	LO2	ID 2.2 ID 2.3	2	8	Analysis	Webinar in MS

							Teams / ZOOM
5	IWSP 2 Consultation on the						Webinar
5	implementation of IWS2						in MS
	Implementation of 10052						Teams
5	IWS 2 The system of public	LO2	ID 2.3		30	Logic	Webinar
5	administration in the Russian Federation:	LO2 LO6	ID 2.3 ID 6.1		50	task	in MS
	experience and influence on the	LOU	ID 0.1 ID 6.2			lask	Teams /
	development of public administration in		ID 0.2 ID 6.3				ZOOM
	other post-Soviet states.		ID 0.5				ZOOM
5	MT 1				100		
	lule 2 Theory, legal foundations, problem	s and tr	ands in the	dovolo		of public of	orvice in the
WIO	•••••		zakhstan.	ueven	pment	of public s	ei vice ili ule
6	L6. The concept of civil service: theory,	LO3	ID 3.1	1			Video
	legal foundations of organization in the		ID 3.3				lecture
	Republic of Kazakhstan, main						in MS
	development trends until 2030.						Teams
6	PT6. Analyze the theoretical and legal	LO3	ID 3.1	2	8	Analysis	Webinar
	foundations and development trends until		ID 3.3				in MS
	2030 of the civil service in the Republic						Teams /
	of Kazakhstan.						ZOOM
7	L7. The main stages of the formation and	LO3	ID 3.2	1			Video
	development of legislation on public		ID 3.3				lecture
	service in the Republic of Kazakhstan.						in MS
							Teams
7	PT7. Interpret the development of civil	LO3	ID 3.2	2	8	Analysis	Webinar
	service legislation in the Republic of		ID 3.3			5	in MS
	Kazakhstan since 2000.						Teams /
							ZOOM
8	L8. The principles and specifics of the	LO3	ID 3.2	1			Video
	development of the institution of civil		ID 3.3				lecture
	service in the Republic of Kazakhstan in						in MS
	the modern period.						Teams
	PT8. Give an assessment of the	LO3	ID 3.2	2	8	Analysis	Webinar
	development of the institution of civil		ID 3.3				in MS
8	service in the Republic of Kazakhstan in						Teams /
	the modern period: features and						ZOOM
	prospects.						
	IWSP 3 Consultation on the						Webinar
8	implementation of IWS3						in MS
0							Teams /
							ZOOM
	IWS 3 Foreign experience of the	LO3	ID 3.3		30	Logic	Webinar
	functioning of the civil service and its	LO6	ID 6.1			task	in MS
8	impact on the development of the		ID 6.2				Teams /
	relevant institution in the Republic of		ID 6.3				ZOOM
	Kazakhstan.						
	L9. The authorized body for civil service	LO4	ID 4.1	1			Video
9	in the Republic of Kazakhstan, the						lecture
9	system of the authorized body.						in MS
	-						Teams
9	PT9. Determine the further direction of	LO4	ID 4.1	2	8	Analysis	Webinar

	development of the agency for civil service affairs in the Republic of						in MS Teams /
	Kazakhstan.						ZOOM
10	L10. Personnel service of state bodies,	LO4	ID 4.1	1			Video
	the main development trends in the						lecture
	modern period.						in MS
	I						Teams
10	PT10. Demonstrate the procedure for the	LO4	ID 4.1	2	8	Analysis	Webinar
	formation of the personnel service of					5	in MS
	state bodies.						Teams /
							ZOOM
10	IWSP 4 Consultation on the						Webinar
	implementation of IWS4						in MS
	•						Teams /
							ZOOM
10	IWS 4 The main criteria for the	LO4	ID 4.1		20	Problem	Webinar
	classification of government positions:	LO6	ID 4.2			task	in MS
	trends in the development of legislation.		ID 6.1				Teams /
			ID 6.2				ZOOM
			ID 6.3				
10	IWSP 5 MT consultation				10		Webinar
							in MS
							Teams /
							ZOOM
10	MT (Midterm Exam)				100		
11	L11. The concept of a public office as a	LO4	ID 4.1	1			Video
	structural unit of a state body: legal						lecture
	foundations and problems in this area.						in MS
							Teams
11	PT11. Compare the problems and	LO4	ID 4.1	2	8	Analysis	Webinar
	prospects for the development of public						in MS
	office as a structural unit of a public						Teams /
	body.						ZOOM
12	L12. The procedure for entering the civil	LO4	ID 4.2	1			Video
	service.						lecture
							in MS
							Teams
12	PT12. Analyze the formation of human	LO4	ID 4.2	2	8	Analysis	Webinar
	resources in the civil service.						in MS
							Teams /
							ZOOM
12	IWSP 6 Consultation on the						Webinar
	implementation of IWS5						in MS
							Teams /
							ZOOM
12	IWS 5 Problems of legal regulation of	LO4	ID 4.2		30	Problem	Webinar
	civil service in the Republic of	LO6	ID 4.3			task	in MS
	Kazakhstan at the present stage of		ID 6.1				Teams /
	development of sovereign Kazakhstan.		ID 6.2				ZOOM
			ID 6.3				
13	L13. Public service and career.	LO4	ID 4.2	1			Video
1			1				lecture

							in MS Teams
13	PT13. Interpret public service and career development.	LO4	ID 4.2	2	8	Analysis	Webinar in MS Teams / ZOOM
14	L14. Termination of civil service by civil servants: problems and main trends in modern conditions.	LO4	ID 4.3	1			Video lecture in MS Teams
14	PT14. Demonstrate separation from public service and basic guarantees of employee rights.	LO4	ID 4.3	2	8	Analysis	Webinar in MS Teams / ZOOM
15	L15. Legal responsibility of civil servants: legal regulation, problems and development trends.	LO5	ID 5.1 ID 5.2 ID 5.3	1			Video lecture in MS Teams
15	PT15. Classify the types of legal liability of civil servants.	LO5	ID 5.1 ID 5.2 ID 5.3	2	8	Analysis	Webinar in MS Teams / ZOOM
15	IWSP 7 Consultation on the implementation of IWS6						Webinar in MS Teams / ZOOM
15	IWS 6 Actual problems of improvement and development trends of the civil service in the Republic of Kazakhstan until 2020.	LO3 LO4 LO6	ID 3.1 ID 4.1 ID 6.1 ID 6.2 ID 6.3		30	Analysis	Webinar in MS Teams / ZOOM
	MT2				100		
	Exam				100		

Dean

Chairman of the Faculty Methodical Bureau

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